

Care Compliance Partner - Sample Recovery Tracker

Illustrative example showing how A1 Commerce converts findings into accountable actions, deadlines and evidence requirements.

Sample findings-to-action matrix

Finding	Required action	Owner	Target	Evidence for closure
Staffing records do not consistently demonstrate compliance with minimum staffing ratios	Restructure rostered teaming against assessed care needs for the service	Manager	1 week	Staffing records
Safeguarding actions are not consistently recorded	Create a single safeguarding action register	Safeguarding Lead	2 days	Signation of completed safeguarding plan
Evacuation plans contain inconsistent references to PEPs against current mobility	Review specific PEPs against current mobility	Support	2 weeks	Updated PEPs; drill record; staff familiarisation

Closure review

Green: action complete and evidence present. **Amber:** action progressed but evidence incomplete. **Red:** action materially outstanding or requires escalation.

What the client receives

Output	Purpose
Prioritised action tracker	Makes each issue operationally clear and assigns accountability.
Evidence checklist	Shows what should exist before an action is treated as closed.
Follow-up review	Tests whether actions are genuinely complete rather than simply marked complete.
Escalation flags	Identifies where legal, fire, clinical or employment specialist input may be required.

Important

This sample is illustrative. A1 Commerce does not guarantee any inspection or regulatory outcome. Actual scope is agreed from the relevant inspection report, audit findings or readiness concern.